

Virtual Meeting

Colorado ASTA Chapter: Board Meeting

Sunday, May 10, 2020 Minute Notes in Red

Meeting Agenda	
Topic & Discussion Points	Action(s) to be taken
<p>I. Call to Order @ 2:04</p> <p>A. Members in Attendance:</p> <ol style="list-style-type: none"> 1. Loni Obluda, Lindsay Fulcher, Alison Mayes, Robert Stahly, Margaret Miller, Rachel Lavadie, Shawn Murphy, John Hermanson, Leanne Griffey, Chen Wu <p>II. Celebrations (cheesy, but necessary):</p> <ol style="list-style-type: none"> A. <i>Happy Mother's Day!!!</i> ♥ B. 🐾 Alison got a new pup named Sawyer and he is PRECIOUS! C. The school year is ending and we've learned a LOT! 	<ul style="list-style-type: none"> • Celebrate each other and/or share what's good.
<p>Main Items for Discussion</p> <p>III. Approval of Meeting Minutes from the General Council Meeting in January (CMEA 2020)</p> <ol style="list-style-type: none"> A. Please review these minutes: CLICK HERE <ol style="list-style-type: none"> 1. Motion to approve: Lindsey Fulcher <ol style="list-style-type: none"> a) Seconded: John Hermanson b) Minutes approved. <p>IV. Approval of Financial Documents- Thank you, Chen Wu for your diligence!</p> <p>A. Here are the links to the documents: CLICK HERE for the April 2020 Statement and CLICK HERE for the current itemized financial statement for ALL of 2020.</p> <p style="color: red;">Notes from Alison - she has rebate \$ from national to be deposited and will inform them of address change to send future funds</p> <p style="color: red;">Margaret and Chen clarified that CCAP balance will be zero, but checks have not been processed yet</p> <p style="color: red;">State CASTA Festival monies have yet to be addressed, but will be later this meeting. This will also affect that budget.</p> <p style="color: red;">Chen proposed separating the "Scholarship" category of expense to two separate categories: one for summer camp scholarship and a second one for funding given to college students to attend national conference, etc.</p> <p style="color: red;">Discussion ensued about processes (and lack thereof) for applications for various sources of funding. The idea of creating a more formal</p>	<ul style="list-style-type: none"> • Look over and approve Meeting Minutes. • Look over and approve financial documents.

process has support from the board, but will be worked on at a later date.

1. Motion to approve: Margaret Miller

- a) Seconded: Shawn Murphy
- b) Statements approved as presented.

V. Large Group Statuses- John Hermanson will Update

A. Refund Status

All judges were able to get refunds for their airfare. We can now refund everyone who paid for the state CASTA festival.

Alison will contact each director to ask what the most effective way of sending the refund would be and to which address. (Since the money collected via CheddarUp has already been deposited into our CASTA Checking account, it is not feasible to refund via credit card.) Alison will then send Chen all the addresses so she can process checks all in one.

B. Adding a Site Next Year

Kyle Rupley will host the Denver site on Monday, March 1; FCHS on Tuesday, March 2; and Rob Stahly in Longmont on Wednesday, March 3; contacting Amanda Hessel desires a site in the Springs if enough register

We were over capacity at every site this year. Larry L. & Sey Ahn have both agreed to come back next year! Yay!

C. Allocating funds:

1. Purchasing New Audio Equipment?

We have been using the FCHS equipment thus far. As the event grows, John recommends purchasing our own CASTA equipment. We would need 2 microphones, a board, _____ Loni asked if we had ever considered hiring-out the recording. Board is generally in favor of this purchase and will pursue more details in the future.

2. Compensation for people that help run the festival?

John stated that as Festival Chair, he has to take a week off of work (school) to ensure it runs smoothly. A stipend seems appropriate.

Alison proposed that at a minimum, we spread the workload and she volunteered to be a "co-chair" to allow John to not have to be present at every site every day.

Leanne asked when would be an appropriate time of year to evaluate our costs and income for the festival to make financial decisions such as spending on recording equipment or stipends. Chen said perhaps August or September, after refunds are processed.

- Discuss and vote on matters regarding next year's ASTA Regional and State Festivals

- D. Do we want to discuss contingency plans if next year isn't "normal" or just cross that bridge when we get there?

Shawn Murphy mentioned that he received a message through his district that CHSAA has mandated that all events for next year are either cancelled or virtual.

VI. Summer Conference- Loni and Lindsay will Update

- A. Right now, dates are set for July 13 and 14
1. So far, **NO session proposals**
 2. We received word from Dr. Brandon Matthews, Metro State Director of Orchestras, that the Metro State campus will remain closed throughout the duration of the Summer.
- B. Thoughts on how to proceed...
1. **OPTION A) Move to a virtual model**

Lindsey explained in detail multiple scenarios for virtual conferences.

a) Pros

- (1) We continue to provide a forum for us to fellowship and learn from one another.
- (2) We can use a nominal fee to help build up the general/scholarship accounts for next year.
- (3) We can use this as an opportunity to gain more members (since they could join us for this event from their homes).
- (4) We could still push for nominations for our awards and recognize outstanding teachers in the process.

b) Cons/Things to consider...

- (1) Are people "over" virtual meetings?
 - (2) Technical issues- Internet capabilities not being consistent for users.
 - (3) Will people bristle at the fee?
 - (4) Will this be an effective substitution?
 - (5) Reading session could be a show and tell of what pieces we all REALLY loved this year (same as last year), but without the ensemble, have a few people present using recordings of the pieces instead.
2. **Option B) Cancel the Event.**
- a) Things to consider:
- (1) Is there another way to help build the general/scholarship funds in a different way?
 - (a) A Virtual 5K?
 - (b) A Virtual silent auction?

- Discuss and vote on how to proceed with this year's Summer Conference.

- (i) <https://www.32auctions.com/>
(c) Other ideas for online promotion/giving?

After discussion, the board agreed that some sort of survey to our state membership would be the best next step to gauge interest in a virtual summer conference. Should there be sufficient interest, we are willing to pursue this.

VII. Scholarship Fund and Awarding of Scholarships for this year:

A. How much money is currently in our "scholarship fund?"

Chen Wu gave us an update on this account- \$1200.00

B. We have (only) two applicants

C. Do we want to maintain a "reserve" so that we have a foundation to build upon for next year?

1. I'm (Loni) concerned with taking this balance down to zero if the opportunities to build up this fund aren't as stable.

Board was generally in agreement that we should maintain a reserve.

John H. stated that we - as an organization - should not be in the position to explain the monies we do or do not award for scholarships.

Chen and Alison raised concerns about the value of the money being spent on a virtual "chamber music" camp that is similar to lessons, which we have stated we do not fund. Lindsey and others stated that in this current situation, however, this is the only opportunity for any students who desire to further their musical learning in any way, also.

John H. moved that we award \$200 to the 2 applicants for the Green Mountain Chamber camp, contingent upon their acceptance into the camp. Shawn M. seconded. The board voted to approve the motion.

D. For future applicants, do we want to voice a specified amount to earn? -This has been brought to mind by certain winners requesting more money...

VIII. CMEA 2021 Updates

A. *Call for Session Proposals:*

1. The CMEA Executive Committee and Leadership has moved the Call for Proposals for conference sessions to open on June 1, 2020 and close on July 31, 2020
2. *Timeline for Session Proposal process -*
 - a) June 1, - July 31- Call for Proposals open on CMEA Web site

- Discuss and vote on how to proceed with the allocation of Scholarship Monies for this year.

- Since there are only 2 applicants, Loni and Lindsay will listen to the auditions and Loni will contact the family with the board's decision.

- EVERYONE- Communicate these deadlines and timelines with the directors in your area!

- b) August 5th - August 18th- council members review and vote on proposals
- c) August 19th – August 25th chairs make final selections and indicate final selections in the google document.
- d) August 26th – 31st- Chairs notify those selected and not selected to present a conference session and begin plugging sessions into a predetermined conference schedule from the June meeting.

B. Performing Group Submissions-

1. The CMEA Executive Committee and Leadership has moved the audition submission for conference performing groups to open on August 1, 2020 and close on September 16, 2020. General Music, Instrumental Music, Vocal Music will select performing groups at a late September, early October State Assembly meeting.
2. *Timeline for Performing Group Submissions-*
 - a) August 1, 2020 through September 16, 2020- submission window opens
 - b) Late September/early October (*date to be determined soon*)-CMEA selects performing groups and selected directors are notified

C. Honor Awards-

1. The CMEA Executive Committee and Leadership has moved the Honor Awards applications to be posted on June 1, 2020 and to close on July 31, 2020. The Honor Awards Committee will meet via a Zoom meeting in August to review submissions and make selections.
2. *Timeline for Honor Awards and Hall of Fame Award Nominations*
 - a) June 1, 2020 through July 31, 2020- nomination process opens
 - b) September 1, 2020- Individuals receiving awards are notified

The New CMEA Conference Scheduling Timeline will be as follows:

Mid to late June/early July- CMEA Conference Planning Committee meets- determines use of space and develops a schedule so councils can select presentations and chairs/chair-elects can plug in sessions to the schedule.

September 1st- September 15th- Chairs submit draft schedule to Margie Camp

October 15th- Chairs submit names of performing groups plugged into conference schedule to Margie Camp

- Leanna, let's post the deadlines for proposals, awards, and auditions to our ASTA Website and Newsletter
- Any volunteers to be a part of the listening panel for this year's auditions? -Loni will be contacting the directors that participate this last year first, but volunteers are always welcome.
- Any requests for clinicians? -Loni has a confirmation from Matt Spieker to give 1 or 2 clinics. Who else are you wanting to learn from?

November 1st- *draft* schedule is completed and emailed for proofing
 November 15th- *draft* schedule changes are due back to Margie Camp
 November 20th- *draft* schedule is posted on CMEA Website
 December 7th- *draft* schedule is once again emailed for final proofing.
 December 14th- *draft* schedule changes are due back to Margie Camp
 December 15th- Final schedule is submitted to the hotel
 December 18th- Final schedule is posted on website. Print issue goes to printer and Guidebook final schedule goes live.

IX. Additional Announcements

YAY, Loni's first board meeting as President! :)

X. Adjourn

A. John moved to adjourn and Margaret seconded. All approved. Board adjourned at 3:20 pm.

Working Agreements:

• Contribute	• Be Kind	• Be Patient	• Be honest
• Encourage	• Thank People	• Apologize	• Forgive

